1. Click on Office and then Entry By Class under Health Records

Н	ome	Students	Office	a		
<u> </u>	Sinte	Cladento	Childo			
	Q,					
-	ΨH	ealth Reco	ords			
	Stu	udent Profile				4
	En	try by Stude	nt			1
	En	try by Home	room			1
	En	try By Class				1
	Re	ports				
	<b>~ 0</b>	ffice Visits			5	Setup
	E	ntry by Dat	Э			1

2. Highlight the class you wish to record and click on Add Hearing Records, Add Vision Records, Add Height/Weight Screening, or Add Health Screenings.

Entry By Class 😭										1	Favorites	• • •	New	Wind	ow 👡	My Print Queu
	Views: General 🗘 Filters: *Skyward Default 🗘 🍸 🔝 🖄												Add Hearing			
	Course Alphakey	Section	Short Description	Course Subject	# Students	Current	Teacher	Period								Records
	970181	009	MATH 8 OS	MTH	4	Evans,	Pauleetta	01								Add Vision Records
4	970261	010	ENGL 6 OS	FLA		Evans	Pauleetta	03							_	
	970271	010	ENGL 7 OS	ELA	1	Evans,	Pauleetta	03								Add Height/ Weight
1	970281	010	ENGL 8 US	ELA	4	Evans,	Pauleetta	03								Screening
	970361	011	HUMAN 6 OS	SS		Evans,	Pauleetta	05								Add Health
	970371	011	HUMAN 7 OS	SS	1	Evans,	Pauleetta	05								Screenings
	970381	011	HUMAN 8 OS	SS	4	Evans,	Pauleetta	05								
	970461	011	SCIENCE 6 OS	SCI		Evans,	Pauleetta	07								
	070471	012	SCIENCE 7 OS	102	1	Evane	Daulootta	07								

3. Enter the screening information for the students in the class and click on **Save**.

Hearing Records by Stude	ent Class									á 🕤 🗧	<b>P</b> ?
Student Class Information										🔶 s	ave
Course Alphakey: 603361 Teacher:   Section: 008 Short Description:											ack
Common Hearing Information											
School Year: 2015											
Exam Date: 12/29/2014	📖 Monday										
Examined By:	•										
Student Information	Other ID	Initial S Combined	creening Middle Ear	Date		Combined	Re-screer Middle Ear	ing Referred By	R	eferral Reas	on Cor
	96184677	(	<b>(</b>			(	<b>(</b>		-	-	
Notes:											
	96039552	<b>+</b>	<b>(</b>			<b>(</b>	<b>(</b>		-	-	
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Notes:											
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	50505555						<u> </u>				